

**Included in Your Rental:**

- LED TV Monitor w/Computer
- Microsoft Office
- Projector and Screen
- Wireless Microphone or Lapel Mic (Gardenview Room Only)
- Wireless Internet Access

**Damage Deposit:**

For private, weekend or evening events, a \$300 damage deposit is required at the initial time of booking.

**Alcohol Policy:**

A \$300 alcohol deposit is required and due 30 days prior to the event anytime alcohol is present.

A banquet permit (\$10) is also required by the state. Purchase online at:

<http://liq.wa.gov/licensing/banquet-permits>

**Security & Insurance Policy:**

Required in conjunction with alcohol and/or 150 or more guests. You must provide professional, licensed, private security for your event and a Certificate of Liability Insurance naming the Yakima Area Arboretum as the certificate holder.

**Set Up:**

Indoor space setup is included in Rental Fee. This includes the Gardenview Room, Solarium and Atrium.

Outdoor space set up is not included in rental fee. Each group is responsible for their own setup and clean-up of the outdoor space.

**Kitchen Use Fee:**

**Basic:** \$70

**Full:** \$200

See Venue Sales Manager for more details.

**Tables & Chairs Available**

- 100 - Indoor Banquet Chairs
- 150 - White Outdoor (Lawn) Ceremony Chairs
- 190 - White Outdoor (Folded) Reception Chairs
- 20 - 5' Round Tables (Seats 8)
- 22 - 70"x30" Rectangle Tables (Seats 6)

**Cancellation:**

After the initial Damage Deposit is paid, the group has 48 hours to cancel and receive a full refund of their deposit.

After 48 hours the YAA reserves the right to keep full deposit.

**Decorations:**

No confetti of any kind and no fake petals. Ask Venue Sales Manager for more info.

**Linen Rental:**

Table linens and linen napkins are available to rent by pre-order. Pre-orders must be made a minimum of 2 weeks before event. Call for prices and color options.

**Parking:**

Space for 80 vehicles in front of the Jewett Interpretive Center. Additional parking by Jones Center.

**Tents or Canopy:**

Prior approval required. Please speak with Venue Sales Manager for more info.

**Gift Shop:**

Open Monday through Saturday from 9 am to 5 pm. Featuring books, snacks and locally made goods.

**Contract:**

**The Yakima Area Arboretum Rental Contract and Addendum has a complete list of rules and regulations regarding use of the facility, grounds and equipment.**

Pricing is subject to change without notice.

We reserve the right to refuse service to anyone.

(Please call or email to schedule an appointment with our Venue Sales Manager.)

Revised November 2021



(Photography provided by Lisa Tri Photography, Sarah Robinson Photography, Eric Mercado, Photography, J&S photography)



Take Exit 34 off I-82



**VENUE RENTAL INFORMATION**



**YAKIMA AREA ARBORETUM**  
1401 Arboretum Dr.  
Yakima, WA 98901  
T: (509) 248-7337  
E: info@ahtrees.org  
www.ahtrees.org

## Jewett Interpretive Center

The Jewett Interpretive Center is surrounded by 46 beautiful acres of manicured lawns, gardens, tree collections, ponds, fountains and natural areas. The building is a multi-purpose facility featuring two reception/meeting rooms, an atrium, just outside the Founders Courtyard. The reception/meeting rooms are available for meetings, workshops, celebrations, weddings, and after-hour events. All reception/meeting rooms overlook the beautiful botanical gardens, Founders' Courtyard and Jewett Pond. The facility also houses a gift shop, fully equipped kitchen, staff offices, restrooms, and educational displays.

Plan your next event or meeting at the Yakima Area Arboretum and discover why it is one of the most beautiful places in central Washington and a treasured part of its community.



## Why Book with Us?

- ◆ We set up and break down the interior space
- ◆ No noise restrictions
- ◆ Bring in your favorite caterer or bartender
- ◆ Everyone's favorite photography spot
- ◆ Plenty of free parking
- ◆ Conveniently located & easy access off the freeway
- ◆ Indoor and outdoor space
- ◆ Need a large space for a tent? NO PROBLEM!

June through September Saturdays are reserved for our "Complete Venue Package" only.

## Meeting/Reception Rooms Only

### DAY RATES:

		<u>Solarium</u>	<u>Gardenview</u>
Monday through Friday *	8 AM to 5 PM	\$250	\$385
Saturday and Sunday	9 AM to 5 PM	\$300	\$430

### EVENING RATES:

Sunday through Thursday	5 PM to 10 PM	\$250	\$385
Friday and Saturday	5 PM to Midnight	\$320	\$490

\* Monday-Friday business rentals include coffee service.

## Complete Venue Package

**\$3,295**

- Building & grounds access from 9 AM - 2 AM
- Up to 4 hours use of any area on the grounds for your ceremony (i.e., Rose Garden, Japanese Garden, Big Willow Tree, etc.)
- Gardenview and Solarium reception rooms, Atrium and Founders Courtyard
- Fully equipped kitchen with dinnerware for up to 125 guests
- Use of our tables and chairs
- Set up / take down of tables and chairs (indoor only)
- Use of golf cart with restrictions



## Jewett Interpretive Center All-Day Package

**\$1,875**

- Jewett Center from 9 AM - 2AM
- Gardenview & Solarium reception rooms, Atrium and Founder's Courtyard
- Fully equipped kitchen w/ dinnerware for up to 125 guests
- Use of tables and chairs
- Set up / take down of tables and chairs (indoor only)
- Use of the grounds for open photography sessions. Some restrictions apply.

## Public Access

The Jewett Interpretive Center is open to the public from 9 AM - 5 PM, Monday through Saturday. Visitors come in to view the museum displays, use the restrooms, and shop in the gift shop. After business hours, the building becomes your closed, private venue.

## Jewett Interpretive Center Half-Day Packages

**Day Package - \$825**

9 AM to 5 PM

or

**Evening Package - \$960**

5 PM—12 AM

- ◆ Use of the Jewett Interpretive Center, including Gardenview & Solarium Rooms, Atrium and Founders Courtyard.
- ◆ Set up / take down of interior tables and chairs.
- ◆ Fully equipped kitchen with dinnerware for up to 125 guests

## Garden Package:

**\$150/hour**

- ◆ Use of a designated area or garden with up to 150 chairs included.

## Founder's Courtyard:

Use of this area for any kind of event is only permitted with rental of Day Package or higher.

For further information, feel free to call or email.

**Please call or email to schedule an appointment with our Venue Sales Manager.**