

INCLUDED IN YOUR RENTAL

- LED TV Monitor w/Computer
- Microsoft Office
- Projector and Screen
- Wireless Microphone or Lapel Mic (*Gardenview Room Only*)
- Wireless Internet Access

DAMAGE DEPOSIT

For private, weekend or evening events, a damage deposit is required at the initial time of booking.

- Single Room Rental: \$300
- Half Day Building Rental: \$400
- Full Day Building Rental: \$500

ALCOHOL POLICY

If alcohol will be present, then an *additional* security deposit is required at the initial time of booking.

- Single Room Rental: \$300
- Half Day Building Rental: \$400
- Full Day Building Rental: \$500

Security deposits collected for events with alcohol are double the deposit collected for events without alcohol.

A banquet permit is also required by the state. Available online at: <http://liq.wa.gov/licensing/banquet-permits>

SECURITY & INSURANCE POLICY

Required in conjunction with alcohol and/or 150 or more guests. You must provide professional, licensed, private security for your event and a Certificate of Liability Insurance naming the Yakima Area Arboretum as the certificate holder.

SETUP

Indoor space setup is included in Rental Fee. This includes the Gardenview Room, Solarium and Atrium. Outdoor space setup is not included in rental fee. Each group is responsible for their own setup and clean-up of the outdoor space.

LINEN RENTAL

Table linens and linen napkins are available to rent by pre-order. Pre-orders must be made a minimum of two weeks before event. Call for prices and color options.

TABLES & CHAIRS AVAILABLE

- 100 Indoor Banquet Chairs
- 150 White Outdoor (*Lawn*) Ceremony Chairs
- 190 White Outdoor (*Folded*) Reception Chairs
- 20 - 5' Round Tables (*Seats 8*)
- 22 - 70"x30" Rectangle Tables (*Seats 6*)

KITCHEN USE FEE

Basic - \$70 Full - \$200
Contact Venue Sales Manager for more info.

PARKING

For up to 80 vehicles in front of the Jewett Interpretive Center. Additional parking by Jones Center

CANCELLATION

After the initial Damage Deposit is paid, the group has 48 hours to cancel and receive a full refund of their deposit. After 48 hours, YAA reserves the right to keep full deposit.

DECORATIONS

No confetti of any kind and no fake petals. Contact Venue Sales Manager for more info.

TENTS OR CANOPY

Prior approval required. Contact Venue Sales Manager for more info.

GIFT SHOP

Open Monday through Saturday from 9AM to 5PM. The Yakima Area Arboretum Rental Contract and Addendum has a complete list of rules and regulations regarding use of the facility, grounds and equipment. Pricing is subject to change without notice. We reserve the right to refuse service to anyone.



WHY BOOK WITH US?

- We set up and tear down the interior space
- No noise restrictions
- Bring in your favorite caterer or bartender
- Everyone's favorite photography spot
- Plenty of free parking
- Conveniently located with easy access to the freeway
- Indoor and outdoor space
- Need a large space for a tent?
NO PROBLEM!

**PLEASE CALL OR EMAIL TO
SCHEDULE AN APPOINTMENT WITH
OUR VENUE SALES MANAGER.**



YAKIMA AREA ARBORETUM

VENUE RENTAL INFORMATION



1401 Arboretum Drive
Yakima, WA 98901

509.248.7337
info@ahtrees.org

www.ahtrees.org

JEWETT INTERPRETIVE CENTER RENTAL PACKAGES

DAY (9AM - 5PM) \$825
EVENING (5PM - 12AM) \$960
FULL DAY (9AM - 2AM) \$1,875

- Gardenview and Solarium reception rooms and Atrium welcome space
- Use of the Founder's Courtyard
- Fully equipped kitchen with dinnerware for up to 125 guests
- Use of tables and chairs
- Set-up / tear-down of tables and chairs (*indoor only*)
- Use of the grounds for photography sessions (*some restrictions apply*)

Please note the Jewett Interpretive Center is open to the public from 9AM to 5PM, Monday through Saturday. After business hours, the building is closed and becomes your private venue.



GARDEN RENTAL - \$150/HOUR

Use of a designated area or garden with up to 150 chairs included.

JEWETT INTERPRETIVE CENTER

The Jewett Interpretive Center is a multi-purpose facility surrounded by 46 beautiful acres of manicured lawns, gardens, tree collections, ponds, fountains and natural areas. The building features two reception/meeting rooms, an atrium welcome area, gift shop, fully equipped kitchen, staff offices, courtyard, and educational displays.

Hold your next wedding, celebration, memorial, business workshop, and/or after hour event at the Yakima Area Arboretum and discover why it is one of the most beautiful places in central Washington and a treasured part of its community.



COMPLETE VENUE RENTAL PACKAGE \$3,295

Building & grounds access 9AM - 2AM

- Up to 4 hours in any area on the grounds for your ceremony (*i.e., Rose Garden, Japanese Garden, Big Willow Tree, etc.*)
- Gardenview and Solarium reception rooms and Atrium welcome space
- Use of the Founder's Courtyard
- Fully equipped kitchen with dinnerware for up to 125 guests
- Use of our tables and chairs
- Set-up / tear-down of tables and chairs (*indoor only*)
- Use of golf cart with restrictions

June - September, Saturdays are reserved for our "Complete Venue Package" ONLY.



MEETING/RECEPTION ROOMS ONLY

| | | Solarium | Gardenview |
|----------------------|------------|----------|------------|
| DAY RATES | | | |
| Mon - Fri* | 8AM - 5PM | \$275 | \$420 |
| Sat/Sun | 9AM - 5PM | \$330 | \$470 |
| EVENING RATES | | | |
| Sun - Thu | 5PM - 10PM | \$275 | \$420 |
| Fri/Sat | 5PM - 12AM | \$350 | \$540 |

** Mon - Fri Business Rentals include coffee service.*

