

General Information:

- Wireless Internet Access
- LED TV Monitor w/Computer
2 Monitors in Gardenview Room
- Microsoft Office Programs on Computer
- Projector and Screen
- Wireless Microphone or Lapel Mic
(Gardenview Room Only)

Damage Deposit:

For private, weekend or evening events, a \$200 damage deposit and signed contract required to reserve the date.

Alcohol Policy:

A \$300 alcohol deposit is due 30 days prior to the event when alcohol will be served or on the Arboretum grounds.

A banquet permit (\$10) is required. Purchase online at:
<http://liq.wa.gov/licensing/banquet-permits>

Security & Insurance Policy:

Required in conjunction with alcohol and 150 or more guests. Must provide private security for event and acquire a day Certificate of Liability policy.

Set Up Fees:

Indoor space setup is included in Rental Fee. This includes the Gardenview Room, Solarium and Atrium.

Outdoor space set up is not included in Rental Fee. Additional fees for garden and/or Founders Courtyard set up would apply.

Coffee Service:

Gardenview Room: \$60
Solarium: \$35
for weekend or evening coffee service.

Kitchen Use:

Basic: Price: \$ 60
Full: Price: \$175

See contract for details.

Caterers:

No restrictions.

Cancellation:

See contract for details.

Decorating:

See contract for restrictions.

Linen Rental:

Table linens and linen napkins are available for rent with pre-order. Call for prices and color options.

Parking:

Space for 80 vehicles in front of the Jewett Interpretive Center. Additional parking available by the Jones Center.

Tents or Canopy:

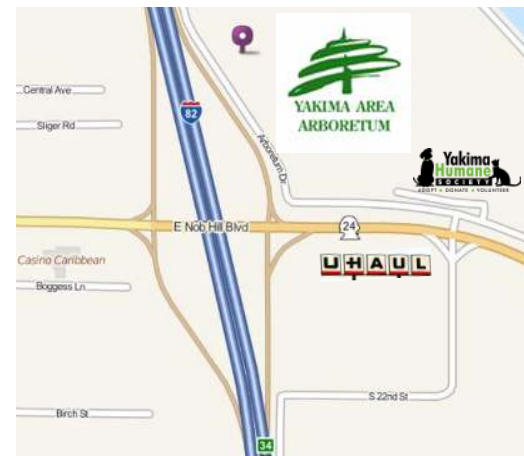
Prior approval required.

Yakima Speedway:

Sound from the track may be heard at the Arboretum. Please check for racing dates & times: www.yakimaspeedway.us

Gift Shop:

Open Monday through Saturday from 9 am to 5 pm. Gifts, Books, Beverages and Snacks available for purchase.



Take Exit 34 off I-82

Revised January 2020



Photography provided by Lisa Tri Photography, Sarah Robinson Photography, Eric Mercado Photography, and J&S photography.

The Yakima Area Arboretum Event Contract and Addendum has a complete list of rules and regulations regarding use of the facility, grounds and equipment.

Pricing is subject to change without notification.

The YAA reserves the right to refuse service to anyone.

VENUE RENTAL INFORMATION



Yakima Area
ARBORETUM

Celebrating 50 Years!

1967-2017



YAKIMA AREA ARBORETUM

1401 Arboretum Dr.

Yakima, WA 98901

T: (509) 248-7337

F: (509) 248-8197

E: info@ahtrees.org

www.ahtrees.org

Jewett Interpretive Center

The Jewett Interpretive Center is surrounded by 46 beautiful acres of manicured lawns, gardens, tree collections, ponds, fountains and natural areas. The building is a multi-purpose facility featuring two reception/meeting rooms joined by an atrium and overlooks the Founders Courtyard. The reception/meeting rooms are available for meetings, workshops, weekend retreats, and after-hour events. All reception/meeting rooms overlook the beautiful botanical gardens, Founders' Courtyard and Jewett Pond. The facility also houses a gift shop, fully equipped kitchen, staff offices, restrooms, and educational displays.

Plan your next event or meeting at the Yakima Area Arboretum and discover why it is one of the most beautiful places in central Washington and a treasured part of its community.



Amenities

- ◆ Set up and break down of interior space.
- ◆ Beverage service included with weekday business hour rentals; regular and/or decaf, assorted teas, hot water, and ice water.
- ◆ Discounts for multiple bookings.
- ◆ Bring in your favorite caterer or choose from our list of caterers familiar with our venue.

June through September Saturdays are reserved for our "Complete Venue Package" only.

Meeting / Reception Rooms

DAY RATES:

		<u>Solarium</u>	<u>Gardenview</u>
Monday through Friday	8 AM to 5 PM	\$230	\$350
Saturday and Sunday	9 AM to 5 PM	\$275	\$395

EVENING RATES:

Sunday through Thursday	5 PM to 10 PM	\$230	\$350
Friday and Saturday	5 PM to Midnight	\$295	\$450

Plath Solarium: Capacity of 30 in theater style or up to 24 at tables.
Gardenview Room: Capacity of 99 in theater style or up to 80 at tables.

Complete Venue Package

Package Fee: \$2,995

Package includes the use of the:

- Grounds and facilities from 9 AM - 2 AM
- Rose Garden, Japanese Garden or other area grounds for ceremony
- Gardenview, Solarium reception rooms, atrium, and Founders Courtyard
- Fully equipped kitchen with dinnerware for 125
- Tables and chairs
- Set up / take down of tables and chairs (indoor only)
- Use of golf cart with restrictions
- Access to the grounds for photography session



Jewett Interpretive Center Package

Package Fee: \$1,575

Package includes the use of:

Jewett Center from 9 AM - 2AM	Fully equipped kitchen	Dinnerware for 125
Use of Tables and Chairs	Use of golf cart with restrictions	
Grounds for photography session	Set up / take down of tables and chairs (indoors only)	

PLEASE NOTE:

The Jewett Interpretive Center is open to the public from 9 AM - 5 PM, Monday through Saturday. Visitors come in to view the museum displays, use the restrooms, and shop in the gift shop. After business hours, the building becomes a closed, private venue.

Day Package

Package Fee: \$750

Package includes:

- ◆ Use of the Jewett Interpretive Center * from 9 AM to 5 PM
- ◆ Set up / take down of interior tables and chairs.
- ◆ Beverage service

Evening Package

Package Fee: \$875

Package includes:

- ◆ Use of the Jewett Interpretive Center * from 5 PM to Midnight
- ◆ Set up / take down of interior tables and chairs.
- ◆ Beverage service

* Denotes use of Gardenview Room, Solarium, Founders Courtyard and full use of Kitchen

Garden Packages

- ◆ 1 Hour use of designated area or garden for less than 15 attendees **\$125**
- ◆ 4 Hour use of a designated area or garden plus chairs for up to 150 attendees **\$575**

Tables and Chairs Available

100 - Indoor Banquet Chairs 150 - Outdoor Ceremony Chairs
 190 - Outdoor Reception Chairs (traditional wedding chair)
 20 - 5' Round Tables (seats 8)
 22 - 70" x 30" Rectangle Tables (seats 6)