General Information:
- Wireless Internet Access
- LED TV Monitor w/Computer
- 2 Monitors in Gardenview Room
- Microsoft Office Programs on Computer
- Projector and Screen
- Wireless Microphone or Lapel Mic (Gardenview Room Only)

Damage Deposit:
For private, weekend or evening events, a $200 damage deposit and signed contract required to reserve the date.

Alcohol Policy:
A $300 alcohol deposit is due 30 days prior to the event when alcohol will be served or on the Arboretum grounds.
A banquet permit ($10) is required. Purchase online at:
http://liq.wa.gov/licensing/banquet-permits

Security & Insurance Policy:
Required in conjunction with alcohol and 150 or more guests. Must provide private security for event and acquire a day Certificate of Liability policy.

Set Up Fees:
Indoor space setup is included in Rental Fee. This includes the Gardenview Room, Solarium and Atrium.
Outdoor space set up is not included in Rental Fee. Additional fees for garden and/or Founders Courtyard set up would apply.

Coffee Service:
Gardenview Room: $60
Solarium: $35
for weekend or evening coffee service.

Kitchen Use:
- Basic: $60
- Full: $175
See contract for details.

Caterers:
No restrictions.

Cancellation:
See contract for details.

Decorating:
See contract for restrictions.

Linen Rental:
Table linens and linen napkins are available for rent with pre-order. Call for prices and color options.

Parking:
Space for 80 vehicles in front of the Jewett Interpretive Center. Additional parking available by the Jones Center.

Tents or Canopy:
Prior approval required.

Yakima Speedway:
Sound from the track may be heard at the Arboretum. Please check for racing dates & times: www.yakimaspeedway.us

Gift Shop:
Open Monday through Saturday from 9 am to 5 pm. Gifts, Books, Beverages and Snacks available for purchase.

Photography provided by Lisa Tri Photography, Sarah Robinson Photography, Eric Mercado Photography, and J&S photography.

The Yakima Area Arboretum Event Contract and Addendum has a complete list of rules and regulations regarding use of the facility, grounds and equipment.

Pricing is subject to change without notification.
The YAA reserves the right to refuse service to anyone.

Take Exit 34 off I-82

YAKIMA AREA ARBORETUM
1401 Arboretum Dr.
Yakima, WA 98901
T: (509) 248-7337
F: (509) 248-8197
E: info@ahtrees.org
www.ahtrees.org

Yakima Area
ARBORETUM
Celebrating 50 Years
1967-2017

Revised January 2020
Jewett Interpretive Center

The Jewett Interpretive Center is surrounded by 46 beautiful acres of manicured lawns, gardens, tree collections, ponds, fountains and natural areas. The building is a multi-purpose facility featuring two reception/meeting rooms joined by an atrium and overlooks the Founders Courtyard. The reception/meeting rooms are available for meetings, workshops, weekend retreats, and after-hour events. All reception/meeting rooms overlook the beautiful botanical gardens, Founders’ Courtyard and Jewett Pond. The facility also houses a gift shop, fully equipped kitchen, staff offices, restrooms, and educational displays.

Plan your next event or meeting at the Yakima Area Arboretum and discover why it is one of the most beautiful places in central Washington and a treasured part of its community.

Meeting / Reception Rooms

<table>
<thead>
<tr>
<th></th>
<th>Solarium</th>
<th>Gardenview</th>
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</thead>
<tbody>
<tr>
<td><strong>DAY RATES:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday through Friday 8 AM to 5 PM</td>
<td>$230</td>
<td>$350</td>
</tr>
<tr>
<td>Saturday and Sunday 9 AM to 5 PM</td>
<td>$275</td>
<td>$395</td>
</tr>
<tr>
<td><strong>EVENING RATES:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sunday through Thursday 5 PM to 10 PM</td>
<td>$230</td>
<td>$350</td>
</tr>
<tr>
<td>Friday and Saturday 5 PM to Midnight</td>
<td>$295</td>
<td>$450</td>
</tr>
</tbody>
</table>

Plath Solarium: Capacity of 30 in theater style or up to 24 at tables.

Gardenview Room: Capacity of 99 in theater style or up to 80 at tables.

Amenities

- Set up and break down of interior space.
- Beverage service included with weekday business hour rentals; regular and/or decaf, assorted teas, hot water, and ice water.
- Discounts for multiple bookings.
- Bring in your favorite caterer or choose from our list of caterers familiar with our venue.

June through September Saturdays are reserved for our “Complete Venue Package” only.

Complete Venue Package

Package Fee: $2,995

Package includes the use of:

- Grounds and facilities from 9 AM - 2 AM
- Rose Garden, Japanese Garden or other area grounds for ceremony
- Gardenview, Solarium reception rooms, atrium, and Founders Courtyard
- Fully equipped kitchen with dinnerware for 125
- Tables and chairs
- Set up / take down of tables and chairs (indoor only)
- Use of golf cart with restrictions
- Access to the grounds for photography session

Jewett Interpretive Center Package

Package Fee: $1,575

Package includes the use of:

- Jewett Center from 9 AM - 2AM
- Use of Tables and Chairs
- Grounds for photography session
- Fully equipped kitchen
- Dinnerware for 125
- Use of golf cart with restrictions
- Set up / take down of tables and chairs (indoors only)

Day Package

Package Fee: $750

Package includes:

- Use of the Jewett Interpretive Center * from 9 AM to 5 PM
- Set up / take down of interior tables and chairs.
- Beverage service

Evening Package

Package Fee: $875

Package includes:

- Use of the Jewett Interpretive Center * from 5 PM to Midnight
- Set up / take down of interior tables and chairs.
- Beverage service

* Denotes use of Gardenview Room, Solarium, Founders Courtyard and full use of Kitchen

Garden Packages

- 1 Hour use of designated area or garden for less than 15 attendees $125
- 4 Hour use of a designated area or garden plus chairs for up to 150 attendees $575

Tables and Chairs Available

- 100 - Indoor Banquet Chairs
- 150 - Outdoor Ceremony Chairs
- 190 - Outdoor Reception Chairs (traditional wedding chair)
- 20 - 5' Round Tables (seats 8)
- 22 - 70” x 30” Rectangle Tables (seats 6)